

Custer Township Board Meeting

April 18 2022

Supervisor Mark Anderson called the Custer Township Board Meeting to order at 1:30pm Members present besides Mark Anderson were Larry Larr, Trustee; George Allison, Trustee; Staci Wood, Clerk; Carey Jolly, Treasurer.

The minutes for the March Custer Township Board meeting were presented for review, with no other discussion or changes forthcoming, Carey Jolly made a motion to accept the minutes as presented, Larry Larr seconded. Ayes=5 Nays=0 motion carried.

Staci Wood presented the bills for review, Mark Anderson stated that the check made out to West Michigan Seal Coat is a mistake; it was a quote they submitted not a bill. Staci Wood said she would void the check and correct the payables report for the next meeting. With no other discussion or any other changes forthcoming Larry Larr made a motion to approve the payables report corrections to be made Carey Jolly seconded Ayes=5 Nays=0 motion carried.

Visitors: Mary Samual from Mason County Road Commission stated they are going to be doing an agricultural study on the property they purchase in Custer Township. She also stated that the Road Commission has plans to construct an 80x20 storage building with a lean two for storage equipment that will take place this summer. Mary stated the road restrictions have been lifted as of today.

Ron Bacon had nothing to report

Sheriff Kim Cole gave incident report see attached report

Clerk's report:

Staci Wood stated: The Vat Machine was dropped off at the courthouse for testing; she only took one into them with such a small election didn't see it necessary to take both.

Took the Ballot containers to the courthouse to be recertified by the State of Michigan, dropped off the supply box to Cheryl Kelly to be restocked for the May election.

Had contact with all the election workers and they are all coming on May 3rd at 6:30am.

Stated she will be working Saturday April 30 from 8am to 4pm to receive any Absentee Ballot Applications.

The QVF system has been doing a lot of updates which causes the system to lose information after it has been entered. It has been a real challenge with all the data for the May election.

Staci Wood attended the Clerk's meeting on April 13th there was a lot of discussion on some new and old rules and clerks really needing to start following the election rules more strictly, the number one rule that must be followed is with all the election machines must be locked in a room with only the Clerk having the key. We need to order new batteries for the machines because they are only good for 4 to 5 years and we are approaching the 5-year mark. The batteries are \$10.000 per battery

May 1 of 2023 we will be receiving an invoice for maintenance on all election machines this is a mandatory inspection, and the cost is \$170.00 on the Express vote and \$220.00 for the DS 200

After the May 3rd election she will drop off all VAT machines to the courthouse to Cheryl Kelly where she will be storing these until the inspection of them. They will be removing the modems from the machines as well this is a cost of \$25.00 to but which the state will reimburse to us.

We will no longer be using the long white bands on the ballot boxes they have invented and approved a new medal cover that will slide over the top of the container and be sealed with the medal band seals.

It was highly recommended that we purchase a fire safe file cabinet for all the election paperwork.

Staci Wood will be going to the courthouse on April 19th for public testing.

She called and spoke with Tom Nelson to see if he would be doing full burials for us again this year. He has agreed to do so.

Staci Wood stated she spoke with Sarah from Lake Michigan CPA because she could not get the accounts to reconcile again this month, Sarah has agreed to help with this they will be meeting on April 19th.

Treasurer's Report:

Carey Jolly stated tax season is completed for the 2021 season. We received the delinquent tax check in the amount of \$7,108.17, we also received the Swampland/Pilt distributions in the amount of \$605.48 from Mason County Treasury.

After a long battle with the Federal Treasury website there were three different issues involving 3 counties. It is all fixed with many phone calls and emails. The ARPA reports were uploaded.

She would like to address our website and get started on the building of a new site. She looked over 3 companies that we received information from. The one that came in the mail is too much like the site we currently have and is located out of state. Envigor and Brooks Elite Contraction are the companies and are both local. Brooks is based out of Baldwin and seems to be the least expensive Envigor is in Shelby Envigor was so easy to work with even on the weekend. When our site crashed, they were able to get it up and going on a Saturday.

George Allison made a motion to go with Envigor for the website design Staci Wood seconded Ayes=5 Nays=0 motion carried.

We will be receiving an invoice for the printing of our tax roll from settlement. The cost doubled from last year and many townships are upset because no notification was given. The printing company Centron is going out of business so they will not be used next year by the County to print tax bills. The county is looking into new prospects. Last year it cost more for me to print than it was to have Centron print. She will check with the new company and choose the least expensive one.

Supervisor's Report:

Mark Anderson stated he has been working on the Legacy Mark software trying to get this up and running so we can start using it and be able to get it on our website for people to use. Mark Anderson and Staci Wood will be working with Legacy Mark after the May 3rd election to learn how to use this system and start entering in the data.

Mark Anderson stated he spoke with the Little Band of Ottawa Indian tribe and after the discussion with them we have decided to pull all negotiations we had with them concerning the plans of the Cemetery. The tribe stated they have put the project on hold and don't know when it will move forward.

Staci Wood made a motion to put in a new well at the Cemetery at the expense of the township now that we will not be moving forward with the Little Band of Ottawa Indians. Larry Larr seconded Ayes=5 Nays=0 motion carried.

Larry Larr agreed to call West Michigan Well where we received a quote from to set up a time for them to put the well in.

Mark Anderson stated we will be starting to do repair work on the roads at the Cemetery.

New Business: none to report

Old Business: Going with West Michigan Well Drilling to put in a well at the Cemetery with the quote we received and the promise of West Michigan Well Drilling donating \$2,000.00 back to the Township.

With no business presented to the board Larry Larr made a motion to adjourn, George Allison seconded Ayes=5 Nays =0 motion carried next meeting May 18,2022

Respectfully Submitted,

Staci Wood (Clerk)